



Department of Parks and Recreation

SPECIAL PERMIT POLICIES AND CONDITIONS

1. A special permit entitles the individual or group use of a designated area during the hours listed on the permit. The agreement does not entitle reserver to private use of other park areas.
2. A special permit is for the number of guests indicated on the permit. Overextending the capacity indicated is a violation of the permit conditions.
3. Open-ended invitations to functions being held on Brookhaven City Park property are expressly prohibited. All invitations must be directed toward a specific group with a definable membership.
4. Food sales, admissions, fees, private for-profit events and fund-raising are prohibited in Brookhaven City Parks without approval from the Department of Parks and Recreation.
5. Special parking arrangements and/or transportation methods must be made prior to permit being issued for event. The reserver must adequately meet the needs of the group parking to minimize the impact in surrounding neighborhoods and communities.
6. No alterations may be made to Brookhaven City property unless a written request has been submitted and approved by the Department of Parks and Recreation.
7. The Department of Parks and Recreation reserves the right to revoke or change the provision of this special permit when deemed necessary.

ADDITIONAL CONDITIONS

1. Amplified Device requires that Section 16.46 of the Brookhaven City Code must be followed.
 2. Do not disrupt residents of the surrounding community.
 3. Other: _____
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Failure to comply with additional conditions listed above, where applicable, may lead to permit revocation.

SIGNED: _____ DATE: _____